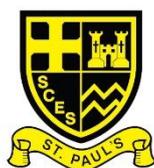


St. Paul's C. of E. Primary School



Understanding Attendance and Punctuality – Parent and Carers Guide

We believe in working closely with families and pupils to encourage regular school attendance. At St. Paul's Primary School we know that if your child achieve good attendance and arrive in school on time every day they will have the best possible learning opportunities.

What is "Good" attendance?

In a recent ruling 'good attendance' means that a child should attend school on every day that they are required to do so. There are 190 days in the school year; that leaves 175 days for family time. The table below shows what % explains this in days:-

100%	0 days off and no learning missed.	Best chance of success – Well done.
97%	6 days of learning missed.	Good Attendance – Excellent.
95%	9 days of learning missed (1 week and 4 days).	Satisfactory Attendance.
93%	14 days of learning missed (2 week and 4 days).	Low Attendance – School will inform parents and carers.
90%	19 days of learning missed (3 weeks and 4 days).	Persistently Absent – School may consider referring to WAS.

Achieving Good Attendance

St. Pauls C. of E. Primary School strives to provide a positive learning environment that is safe, happy and supports your child's growth and development.

When a parent or carer chooses to enrol their child at school they have a legal duty to ensure their child attends school regularly. There are, of course, good reasons (especially illness), which make attendance at school sometimes difficult.

We may, from time to time, write to you to give you an update of your child's attendance and may ask you to meet with us if there have been recent absences. Sometimes we may ask for help and support from agencies outside of school.

We have subscribed to the Warwickshire Attendance service at Warwickshire County Council to support in attendance and punctuality matters. We will always let you know if we feel that WAS involvement is needed.

We ask that you inform school every day by 9.30am with a reason for absence. Where no reason is provided the absence may be recorded as unauthorised.

It is important that parents and carers contact school about anything that may affect your child's attendance as soon as possible. Initially please speak with to your child's class teacher and we will work with you and your child to understand concerns.

A full version of the St. Pauls Attendance and Punctuality Policy is available on the school website at www.stpaulsnuneaton.org.uk

If you have any questions or would like to discuss your child's attendance or punctuality, please contact the school office.

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School Aim Statement

"Everyone working together to create a caring Christian learning environment which inspires children to celebrate their unique potential and become a responsible, considerate, involved and happy member of Gods World".

